

Advanced Quality Technician

Job Summary:

The Advanced Quality Technician will provide quality assurance support to the Operations team, resolving defects, returns, and other potential issues and ensuring that products meet VMS and customer specifications.

Supervisory Responsibilities:

- None.

Duties/Responsibilities:

- Reviews design plans, process procedures, test procedures, and quality manuals to understand the scope, requirements, and function of products.
- Ensures products meet the organization's and customers' quality and product integrity requirements.
- Supports product development or Operations team by providing analysis and expertise throughout the inspection process.
- Identifies root causes of problems in the production process; recommends and/or implements corrective measures.
- Analyzes data to identify trends in product quality or defects with the goal of mitigating and preventing recurrence and future defects.
- Performs other duties as assigned.

Required Skills/Abilities:

- Excellent verbal and written communication skills.
- Excellent organizational skills and attention to detail.
- Extensive knowledge of or the ability to quickly learn the organization's production processes.
- Excellent interpersonal skills with ability to serve as a liaison with manufacturing staff, developers, project managers, and customer support.
- Strong analytical and problem-solving skills.
- Proficient with Microsoft Office Suite or related software.

Education and Experience:

- High School Diploma/GED or related discipline required.
- Two years of related experience required.

Physical Requirements:

- Ability to maintain prolonged periods of both sitting at a desk and working on a computer AND prolonged periods of standing/walking within the facility.
- Must be able to lift up to 15 pounds at times.

